Annex 3 to the NBS Regulation

on access to individual data for scientific purposes

approved by NBS order no.51 from 31.12.2021

Annex no. 3 to the Contract no. \_\_ of \_\_ \_\_\_\_\_\_\_\_\_ 202\_

**Research proposal application form**

1. **Identification of the research entity**
   1. **Name of the research entity** Click here to insert text.
   2. **Contact person of the research entity[[1]](#footnote-1):** Click here to insert text.

In the case of a network contract (several research entities participating in the project):

Names of contacts from other research entities:

Click here to insert text.

1. **Identification of the researchers (and data manager)   
   who will have access to data**
   1. **Principal researcher:**

|  |  |
| --- | --- |
| Name: | Click here to insert text. |
| Postion: | Click here to insert text. |
| Department | Click here to insert text. |
| Phone: | Click here to insert text. |
| E-mail: | Click here to insert text. |
| Full official name of the research entity: | Click here to insert text. |
| Postal address (street, town, country): | Click here to insert text. |

* 1. **Data manager - the person to whom confidential data will be sent** *(if different from principal researcher)***:**

*In the case of the network project: the data managers from the other organizations must be indicated under the heading "Individual researchers".*

|  |  |
| --- | --- |
| Name: | Click here to insert text. |
| Postion: | Click here to insert text. |
| Department | Click here to insert text. |
| Phone: | Click here to insert text. |
| E-mail: | Click here to insert text. |
| Full official name of the research entity: | Click here to insert text. |
| Postal address (street, town, country): | Click here to insert text. |

* 1. **Individual researchers**

**Individual researcher (1)**

|  |  |
| --- | --- |
| Name: | Click here to insert text. |
| Postion: | Click here to insert text. |
| Department | Click here to insert text. |
| Phone: | Click here to insert text. |
| E-mail: | Click here to insert text. |
| Full official name of the research entity: | Click here to insert text. |
| Postal address (street, town, country): | Click here to insert text. |

**Individual researcher (2)**

|  |  |
| --- | --- |
| Name: | Click here to insert text. |
| Postion: | Click here to insert text. |
| Department | Click here to insert text. |
| Phone: | Click here to insert text. |
| E-mail: | Click here to insert text. |
| Full official name of the research entity: | Click here to insert text. |
| Postal address (street, town, country): | Click here to insert text. |

**Individual researcher (3)**

|  |  |
| --- | --- |
| Name: | Click here to insert text. |
| Postion: | Click here to insert text. |
| Department | Click here to insert text. |
| Phone: | Click here to insert text. |
| E-mail: | Click here to insert text. |
| Full official name of the research entity: | Click here to insert text. |
| Postal address (street, town, country): | Click here to insert text. |

**Individual researcher (4)**

|  |  |
| --- | --- |
| Name: | Click here to insert text. |
| Postion: | Click here to insert text. |
| Department | Click here to insert text. |
| Phone: | Click here to insert text. |
| E-mail: | Click here to insert text. |
| Full official name of the research entity: | Click here to insert text. |
| Postal address (street, town, country): | Click here to insert text. |

**Individual researcher (5)**

|  |  |
| --- | --- |
| Name: | Click here to insert text. |
| Postion: | Click here to insert text. |
| Department | Click here to insert text. |
| Phone: | Click here to insert text. |
| E-mail: | Click here to insert text. |
| Full official name of the research entity: | Click here to insert text. |
| Postal address (street, town, country): | Click here to insert text. |

*If necessary, additional researchers will be added.*

1. **Purpose of the research proposal**
   1. Title (s) of the research proposal (s):

Click here for text insertion.

* 1. Please describe the research project (s) for which access to individual data from the NBS statistical research is requested, the objectives of the research project (s) and provide details of the underlying contract if the research project is commissioned by another institution. /organization; maximum 2 pages.

Click here for text insertion.

* 1. Please explain why the purpose of the research cannot be achieved using publicly available (non-confidential) data (for example, data published on the website or in the NBS Statistical Database). Argue the need for access to individual data from NBS statistical research.

Click here for text insertion.

* 1. Please mention the duration for which access to (use) of individual data is requested.

From:Select date Up to: Select date

1. **Datasets to be used**
   1. Please indicate the datasets (statistical survey) for which access to individual data is requested, which are required for use in the research proposal described:

Click here for text insertion.

* 1. Please indicate the type of individual data you intend to use for scientific purposes (see definitions on p.3 and chap. VIII of the Regulation):

**Scientific use** files - confidential data **are sent** to the research entity

**or**

**Secure use** files - confidential data available **only in the "secure room"** located at the NBS headquarters

* 1. Requested number of days in the "secure room" Click here to insert text.
  2. For each dataset indicated, please describe the groups of variables and the reference years that are required.

Click here for text insertion.

* 1. Please specify how each of the individual data sets mentioned above will be used. If you have access to multiple datasets, please specify what data will be used and for which part of the research project.

Click here for text insertion.

* 1. Please specify the methods of statistical analysis that will be used.

Click here for text insertion.

1. **The results of the statistical analysis**
   1. Please describe the expected results of the statistical analysis of the data.

Click here for text insertion.

* 1. Please describe how the research results will be published or disseminated: through which channels (print publications, online publications, conferences, web, etc.).

Click here for text insertion.

1. **Safekeeping of individual data   
   for scientific purposes**
   1. Please describe how the individual data and the intermediate results of their analysis will be securely stored in the research entity's premises (where individual data is intended to be used). In the case of a network project, all entities listed in Article 1 must provide this information.

Click here for text insertion.

* 1. Please describe how the anonymity of the statistical units will be ensured in the published results of your research.

Click here for text insertion.

Name: Click here to insert text.

Signature:

Date: Select date

*The processing of personal data by the NBS is protected according to Law no. 133 of July 8, 2011 on the protection of personal data.*

1. The contact person coordinates the transmission of research projects at the level of the entity; in particular, the contact person countersigns all research projects carried out by the entity's researchers. Through the signature, the contact person confirms that all the persons designated in the research project are employees (or are officially involved) in the activity of the entity. The contact person must inform the researchers designated in the project of the obligations contained in the terms of the use of confidential data. [↑](#footnote-ref-1)